



Co-funded by the
Erasmus+ Programme
of the European Union



Strengthening of Internationalization in B&H Higher Education
561874-EPP-1-2015-1-BE-EPPKA2-CBHE-SP

Report – 3.3.

Project number: 561874-EPP-1-2015-1-BE-EPPKA2-CBHE-SP

"This project has been funded with support from the European Commission. This publication reflects the views only of the author, and the Commission cannot be held responsible for any use which may be made of the information contained therein"

Work package	Title
3	Capacity building
Activity	Title
3.3.	Practical workshop at EU partner

In Ghent, from 13.03.2017. – 16.03.2017. the project's 3.3. activity "Practical workshop at EU partner – KU Leuven" was realized. The meeting was organized in the capacities of the Technology campus Ghent. Total of 31 participants from 14 different project partners were participated at the meeting. Representatives of Politecnico do Porto and University of Bihac didn't attend to the meeting because of justifiable reasons, and project coordinator as well as national coordinator was informed before the meeting about these absences.

The meeting was attended by: KU Leuven – Geert De Lepeeler, Ilse Roelandt, Ellen Matthijs, University of Banja Luka – Jelena Rozic, University Dzemal Bijedic Mostar – Maja Kazazic, Sanda Jelin Kajan, University of East Sarajevo – Dejan Bokonjic, Nenad Markovic, University of Mostar – Ana Dujmovic, Monija Malesevic, University of Sarajevo – Adnan Rahimic, Mirnes Ibric, University of Tuzla – Merima Barakovic, Alma Tanovic, University of Zenica – Mirza Oruc, Malik Cabaravdic, Federal Ministry of Education and Science – Zlatan Buljko, Ministry of Education and culture of Republika Srpska – Vlado Davidovic, Centre for Information and Recognition of Qualifications – Dzenan Omanovic, Higher Education Accreditation Agency – Duska Radmanovic, Agency for Development of Higher Education and Quality Assurance – Marina Cicovic, and students: University Dzemal Bijedic Mostar – Alim Abazovic, University of Mostar – Kaja Mandic, University of Banja Luka – Milica Maric, University of East Sarajevo – Dejan Petrovic, Dragan Despotovic, Radojka Tadic, University of Zenica – Adi Hodzic, University of Sarajevo – Dejan Zonjic, University of Tuzla – Amel Dizdarevic,

During the first day, the meeting was officially opened by representative of the KU Leuven mr Geert De Lepeeler. He welcomed participants and emphasized satisfaction of the KU Leuven with organization of the training. Mr Geert introduced agenda for both working days in detail with explanation of lecturers and themes that should be presented. The representative of the national coordinator University of East Sarajevo prof. dr Dejan Bokonjic welcomed participants, expressed his satisfaction with the project progress and stressed importance of the finalization of the WP2 in the near future and promised start with WP3. Also Mr Geert repeated that is necessary, because of visibility of the project that all project partners put developed project templates as well as logo of the project and Erasmus+ in all presentations and all other official documents of the project.

At the beginning mr Geert De Lepeeler presented KU Leuven Technology Campus Ghent with emphasis on history, organization, mission, students, educational programs, profiles, curriculum development, institutes, research activities, laboratories and some KPIs.

After mr Geert's presentation Ruth Brosens presented Erasmus Student Network: explanation about existence, esn members, how does esn help exchange students, projects, how to find esn section abroad.

Coffee break was used for team building and networking among participants.

Ilse Roelandt continued with presentations. She presented international student and staff mobility. She explained something more about informational sessions organized in the Campus about mobility, registration in KU Loket, outgoing mobility, application criteria, incoming mobility, staff mobility and Erasmus+ credit mobility.

Wanes Ribbens presented research policy and emphasized actors, interactions, research policy plan, strategic research centers in Flanders, spending research in Flanders, research quality, support of young potentials, and simplification of internal funding, internationalization, scientific integrity, visibility and communication about research.

After lunch break, the training was continued with the presentation of Hendrik Deleye from Ingenia with emphasis on introduction, what is ingenia, what does ingenia, student council, services to students, bodies, and structure.

Matthias Bonduel presented his experiences gained in the Erasmus+ mobility spent in Finland in spring 2016. He presented personal background, Erasmus+ clichés, personal motivation, Erasmus+ experience, administration, arrival, departure, recommendations.

Ellen Matthijs presented international project management. She presented international project office, workflow Erasmus+ projects, application procedures and overview of ongoing projects.

Leen Cuypers presented Arenberg Doctoral School, its structure, researchers, doctoral time frame, training programme, thematic training, managing of PhD project, and employment of PhD grads, PhD skills, YouReCa, exploitation and research, international collaboration, dual / joint degree.

During the second day, meeting was opened by Hilde Lauwereys with presentation Internationalisation in KU Leuven and in the Faculty of Engineering Technology. Content of hers presentation was focused on internationalization at the KU Leuven, International relations in the faculty of engineering.

Julie Vermeersch presented Quality Assurance system in Flanders and at KU Leuven. Special emphasis was on the brief overview of quality assurance in Flanders, 1st generation QA: strengths and weaknesses, 2nd generation QA: new approaches, Internal system: Cobra, External: Institutional Review and lessons learned.

Monika Polanska presented Erasmus Mundus Joint Master Degree in Food Science, Technology and Business. She talked about Erasmus Mundus objectives, Joint Master Degree, student scholarship categories, students' population per nationality, success stories.

Ed Guzman, Coordinator Admission Unit for Recognition of Qualifications presented recognition of Academic Qualifications in Belgium with topics: different definitions, historical background, types of recognition of other diplomas, recognition of KU Leuven diplomas and Recognition of informal education.

With all these presentations all aspects of internationalization of KU Leuven were covered. Participants had opportunities to ask different questions, explanations of some topics, compare different situations in Belgium and in Bosnia and Herzegovina. This training fulfills all expectations and more, and surely this training could be used as example of good practice.

All presentations are placed at the project's web page.

After this academic part, meeting of Project Consortium Board and Executive Board were held together. Some interested themes of significance importance for the project realization were agreed and discussed.

1. All annexes for subcontracting and equipment were collected except annexes of University of Bihac (which will be sent via post office to the address of the project coordinator)
2. Procurement of equipment and books. Project coordinator promised that he will start asap with reviewing specifications sent by project partners related to individual lists of equipment and books. These specifications should be approved by EACEA after which the public procurement procedure will start in accordance with Law on Public Procurement and procedure of common procurement with central procurement body. All partners agreed that this body will be University of East Sarajevo. It will initiate all procedure. Firstly, one agreement will be sent to all partners in order to agree all important topics related to the procurement among all partners. After rectors' sign these agreements procedure will be initiated official via tendering procedure.
3. All partners agreed that promotional material will be printed as proposed in the project application in the form of leaflets, pens, folders, and roll up banners.
4. Common key components for strategy for int'l were presented in the presentation form. First draft of the strategy for int'l should be presented on meeting in Mostar 13-16 June. 1 document will be strategy for int'l and second document will be indicators for int'l as agreed in the project application.
5. Recognition model developed by CIP. Project partners discussed about usefulness of this model. It is agreed that universities for sure need to develop some better procedure for recognition of qualifications and that this model can be a basement for development of these procedures at the universities' level.
6. CIP will create one informational brochure about recognition qualifications in BH in accordance with European Recognition Manual and similar documents developed in Serbia, Croatia and Montenegro.
7. For brochure for int'l and recognition of qualifications offered by KU, comments will be forwarded to KU on deciding for finalization of this brochure by KU Leuven. Comments were collected by UNBI, UBL and in the meantime UNSA sent its comments.
8. Staff costs should be submitted ASAP by colleagues from universities and agencies. It is agreed that all partners send firstly timesheets to Nenad Markovic on revision and correction of number for activities and later to KU Leuven.
9. "Borko Sorajic delayed ticket" should be paid asap as CIP receives finances for 1st year staff costs.
10. All universities which performing over institutional accounts should apply for 2nd tranche of travel costs and costs of stay ASAP in order to avoid situation of missing funds.
11. Mostar training is fixed from 13-16 June. First day will be organized at University of Mostar, and second day at the University Dzemal Bijedic Mostar. Monitoring visit will be held during this

meeting, and will be agreed the way, video or presence of representative of Erasmus+ office in B&H.

12. Dates for training in Zenica will be determined later.
13. Examples of pilot activities which will be realized in WP4 were presented. The base for pilot activities will be developed and adopted strategies for int'l. All activities in WP4 will be selected from developed strategies.
14. EU partners should do SWOT analysis of B&H for Int'l and Recognition of Qualifications until the Mostar meeting in June, 13 - 16.
15. It was discussed about WP5. Consortium board initiated that realization of this activity should be began earlier. Representative of HEA promised that will be started implementation of these activities very soon.
16. All universities will have to develop at home webpages part about internationalization based on web pages of universities from region (Belgrade, Zagreb, Novi Sad, Sarajevo, Banja Luka. Links:
<http://bg.ac.rs/sr/saradnja/internacionalizacija.php>
<http://www.unizg.hr/suradnja/medunarodna-suradnja/internacionalizacija-sveucilista/strategija-internacionalizacije/>
<http://www.uns.ac.rs/index.php/c-saradnja>
Documents for mobility
<http://bg.ac.rs/sr/saradnja/mobilnost/dok-za-mobilnost.php?submenuheader=2>
<http://www.unibl.org/sr/saradnja>
http://unsa.ba/s/index.php?option=com_content&task=blogcategory&id=121&Itemid=176
17. All universities will have to develop rulebook about mobility and internationalisation guide for students as activities proposed in WP3.

Around 5 pm meeting was closed.

Future activities and tasks:

- KU Leuven will get comments for the EU brochure for int'l and recognition of qualifications for final review and finalization.
- E-link for evaluation of satisfaction with the Ghent meeting.
- Publish presentations, pictures, agenda and report at the project webpage from Ghent meeting.
- Comment recognition model at your university and inform STINT consortium at the next meeting about conclusions.
- EU partners have to do SWOT analysis of Internationalization for Bosnia and Herzegovina and SWOT analysis of Recognition Qualifications for Bosnia and Herzegovina. The term is next meeting in Mostar 13-16 June and also Comparative analysis among all B&H universities.
- KU Leuven should firstly revise Quality Policy Statement by their central administration and after to send it to all partners for signing and stamping.
- Each report produced after meeting should be revised and adopted at next meeting.
- UNBI, MPKRS, BUCKS, KU should send their internal reports ASAP in order that creation of external report can start.
- First draft of strategy for int'l should be presented at meeting in Mostar 13-16 June 2017.

STINT Project coordinator

STINT National coordinator