



Strengthening of Internationalization in B&H Higher Education

Quality Policy Statement

Work package	Title
6	Quality plan and monitoring

The aim of the Quality Policy Statement is to achieve a common understanding amongst all project partners with regard to the quality of the deliverables produced, the methods applied to control the quality and the ethical attitudes guiding everybody's involvement.

First and foremost, all partners agree that their involvement in the project is guided by the following core aspects:

1. Effectiveness: each partner will aim to ensure that each deliverable for which he/she carries responsibility will provide the optimal results for the users/recipients.
2. Efficiency: each partner will aim to produce the respective deliverable by making optimum use of the resources available.
3. Punctuality: each partner will work towards producing the respective deliverable according to the timeline and will support other partners doing the same.
4. Partner involvement: each partner, whether work package leader or not, will invest him/herself to the level of time agreed upon in the contract and at the highest possible quality.

Based on these four fundamental criteria and in order to achieve the outcomes promised to the funding agency, the partners in the project will work in accordance with the following principles:

1. Each deliverable shall be produced to the utmost level of quality that is possible to achieve by the respective responsible partner.
2. Every partner provides the utmost support to guarantee that principle 1 will be adhered to.
3. The quality of a deliverable is not restricted to its sheer production but is also defined by its content including concrete details and specification.
4. Each partner is fully committed to the project and the achievement of the deliverables and their quality as defined in principles 1-3.
5. The coordinator is in charge of guaranteeing the achievement of the deliverables both in terms of completion and quality. If it is not possible to reach consensus coordinator has a right to launch decision necessary to fulfill deliverables.
6. The lead partners for each work package are responsible for the completion of the deliverables with their work package. They should discuss and plan activities with the other partners involved and make sure activities are timely planned according to quality work plan and project proposal.
7. The lead partners will provide the partner responsible for quality assurance with the necessary documents to monitor the indicators of progress.
8. Time tables and workflows can be changed if necessary to safeguard the quality of the deliverables. Any changes will be communicated in advance to the coordinator and quality assurance partner.
9. Each partner guarantees that each deliverable for which it is responsible will be produced latest by the deadline (with exception only for justified

circumstances.) defined in the application with a quality in agreement with principle 1.

This Quality Policy Statement represents the philosophical and ethical foundation of the work in the STINT project. All documents produced in order to implement either the Quality Policy or the different work packages have to be in accordance with this core document which will be signed by all project partners (bellow in the Table 1).